

Supervisor Meerman called the meeting to order at 7:00 pm with the pledge of allegiance. Board members present: Evelyn Coxon, Helen Dietrich and Mike Dunnuck. Troy Goodno was absent. Fire Chief Sheridan also present. The meeting was available remotely via zoom.

Agenda Approval-

Motion by Dietrich to approve the agenda. Second-Dunnuck, motion carries.

Public Comment-

Mr. Elliot asked about gravel at the intersections of the township.

Consent Agenda-

Approval of Minutes from July 12, 2021

Financial Report/Payment of checks 17557-17576 and ACH transactions 880-891 and Direct Deposit payroll DD3784-DD3818 totaling \$37,781.68

Motion by Meerman to approve the consent agenda. Second by Coxon, motion carries

Township Reports-

Community Policing-monthly report was presented

Fire Department-Chief Sheridan reported there were 12 calls in July. A rescue truck was purchased from Allendale. Getting bids for roof and parking lot repair. Will use township parking lot for driver training. Emergency protocols are being modified per covid.

Planning Commission-Master plan is being reviewed. Non-conforming structures ordinance was reviewed.

Senior Services-Project Fresh coupons were passed out on July 18, there are no more coupons for distribution so the August date will be cancelled.

Zoning Department-written report provided to Board

Unfinished Business-

Employee Handbook review-tabled

Receiving credit card payments-will re-visit in December.

Cemetery-Gary will talk to Arden about broken headstones.

Bayes water system-Motion by Coxon to accept the bid for a Chlorine Injection System. Second by Dietrich. Motion carries.

New Business-

L4029 approval-Motion by Dietrich to approve the certificate and L4029 tax rate. Second by Dunnuck. Motion carries.

Federal procurement conflict of interest policy-Motion by Coxon to approve the Federal Procurement Conflict of Interest Policy. Second by Meerman. Roll call vote: Coxon-yes; Dietrich-yes; Dunnuck-yes; Goodno-absent; Meerman-yes. Motion carries.

Drain payoff-Motion by Meerman to pay off the drain assessment for both the Crockery Lake drain and the Sand Creek drain, with the understanding that we amend the budget to reflect the payment. Second by Dietrich. Motion carries.

Parking lot re-paving quote-tabled

Propane contract-will call additional companies.

PDF software-Motion by Dunnuck to purchase Adobe Professional software. Second by Coxon. Motion carries.

Sewer-discussed sewer bond payoff and billing of residents.

Public Comment-none

Board Member Discussion-

Meerman reminded the board that there will be an MTA meeting on September 23 in Allendale.

Dietrich stated the office is working to clear up building permits which allows us to clean up some escrows.

Ravenna will have a school election on November 2nd.

Dunnuck-asked about the DeBoer drain

Coxon asked the board to think about who is responsible for replacing the septic tanks on the Conklin sewer system.

Adjournment-

Motion by Coxon to adjourn at 8:25 p.m.

Helen Dietrich

Chester Township Clerk

(Any document referenced in these minutes is on file in the Clerk's office.)

