

Supervisor Meerman called the meeting to order at 7:00 p.m with the pledge of allegiance. Board members present: Evelyn Coxon, Helen Dietrich, Mike Dunnuck and Troy Goodno. Fire Chief Sheridan also present.

The meeting was available remotely via Zoom.

**Agenda Approval-**

Motion by Meerman to approve the agenda with the following additions; Nate VanderMolen letter, Bayes water, Receiving Credit Card payments, Approve effective date of the increase to the zoning permit fee, Covid restrictions/workplace, APRA funds, Klein fireworks. Second-Goodno, motion carries.

**Public Comment-**

None

**Consent Agenda-**

Approval of Minutes from June 14, 2021

Financial Report/Payment of checks 17543-17556 and ACH transactions 873-879

1<sup>st</sup> quarter budget review

Motion by Dietrich to approve the consent agenda. Second by Meerman, motion carries

**Township Reports-**

Community Policing-monthly report was presented

Fire Department-Chief Sheridan reported there were 15 calls in June. There was a graduation ceremony for Hannah and Chandler in Grand Haven. The radios will be programmed in the last quarter of this year, Muskegon Co is going live tomorrow. Kent Co will go live later this summer. Bids for the roof and re-paving the parking lot. Gary will look into requirements. They are looking to purchase a truck. The fire department is very appreciative of the generous donations in memory of the Kelly family along with previously saved funds which allowed them to put in the new well. Also a very heartfelt thank you to Raymer Well drilling for their donation of the pump for the well. This allows a great supply of water for the community.

Planning Commission-Master plan will have a “survey monkey” survey for residents. There will be three workshops for residents to give input into the new master plan. Each will target specific residents in the township, Conklin residents, Crockery Lake residents, and agriculture. All are welcome to any of the workshops. Non-conforming structures ordinance was reviewed.

Senior Services-Project Fresh coupons are available July 21 and August 18. Discussed use of the hall for senior activities.

Zoning Department-written report provided to Board

**Unfinished Business-**

Camera for hall-Goodno met with IT dept. Motion by Goodno to purchase a TV cart, an 80” monitor, HDMI cables, Poly com studio camera and ask Ottawa County IT to install limit of \$3,000. Second by Dietrich, motion carries

Employee Handbook review-table

**New Business-**

Wind Energy Systems Ordinance-Motion by Goodno to adopt the Amended Zoning Ordinance to Provide for the Regulation of Wind Energy Systems (WES). Second by Dietrich. Roll call vote: Coxon-yes, Dietrich-yes, Dunnuck-yes, Goodno-yes, Meerman-yes. Absent-0, Abstain-0. Motion carries

Master Plan Budget-There was not an allowance for advertising in the original master plan budget. Will ask Hillary to estimate cost. Discussed how to compensate Planning Commission members for attendance at the workshops.

Resolution of Drinking Water Requirements for Cricklewood Court- Coxon moved to adopt the resolution. Second by Dietrich. Roll call vote: Coxon-yes, Dietrich-yes, Dunnuck-yes, Goodno-yes, Meerman-yes,

Absent-0, Abstain-0. Motion carries

Parking-Board agreed to form a committee to discuss parking requirements in the down town Conklin area.

Cemetery- Headstone in McNitt is broken, a resident would like to see it addressed. Meerman will contact Arden Eadie, the sexton.

Bayes Water-Working on the system, will make a recommendation on how to fix in the next couple of days.

Receiving Credit Card Payments-Currently the treasurer and deputy treasurer are taking credit cards via a card reader. Coxon will inquire as to how many log-ins are available. Re-visit next month.

VanderMolen-Mr. VanderMolen has put up a pole barn but has not acquired a building permit for a house. Will have him propose a time-line for pulling the building permit and completing the home.

Approve effective date to the increase of the zoning permit fee-Motion by Meerman to make September 1, 2021 the effective date to increase the zoning permit fee to \$50. Second by Coxon, motion carries.

Covid in workplace-May stop all restrictions. Create an office memo to employees as to the status of restrictions and please refrain from coming into the workplace if not feeling well.

APRA-Discussion on how to spend the anticipated revenue. If not spent needs to be returned. The township has until 2024 to commit the funding. Motion by Meerman to apply for the available APRA funding. Second by Dunnuck, motion carries.

Klein fireworks-Motion by Dunnuck to approve the application from Klein's for a fireworks display. Second by Coxon, motion carries.

**Public Comment-**

Karen Elliot stated that all employees of her business took credit card payments.

**Board Member Discussion-**

Dunnuck asked about the Deboer drain.

Coxon stated that taxes went out, sewer bills will go out this week, she is looking into propane pricing.

Dietrich stated that the audit is going well. The office is working to clear up building permits and looking into the escrow account. Trash day will be September 10 and 11. Asked about adding a letter to the sewer bills to explain about the additional payment to the sewer debt.

**Adjournment-**

Motion by Meerman to adjourn at 8:58 p.m.

Next Regular Meeting-August 9, 2021

Helen Dietrich

Chester Township Clerk

*(Any document referenced in these minutes is on file in the*

