

Supervisor Meerman called the meeting to order at 7:00 p.m. Other Board members present: Evelyn Coxon, Mike Dunnuck, Troy Goodno & Jan Redding.

Agenda Approval-

Motion by TG to approve the agenda as amended. Second-GM, motion carries.

Auditor Report

Patrick Mutchler, representing the auditing firm of Brickley DeLong, presented the audit report for fiscal year 2019-2020.

Public Comment-

None

Consent Agenda-

Minutes of 8/10/2020, 8/17/2020 and 8/31/2020.

Financial report & payment of bills.

Motion by MD to adopt the consent agenda as presented. Second-JR, motion carries.

Township Reports-

Community Policing-monthly report was presented

Fire Department-Chief Sheridan gave his monthly report on calls, training and equipment. An irrigation well is being planned at the fire barn for filling trucks. Motion by TG to approve a contract of up to \$15,000 for the installation. Second-GM, motion carries. Our department plans to join a group grant for replacement of SCBAs. Cost is expected to be \$8,000-9,000. Fire personnel continue to operate using Covid protocols. PPE supplies are sufficient at this time.

Planning Commission-no meeting held in August. A September meeting will be held on the 28th and there will be discussion of extending the moratorium on wind energy.

Senior Services Board-no report

Zoning Department-written report provided to Board

Unfinished Business-

Park Building Project-nothing to report.

Park Ordinance-GM and MD will have a draft for the next meeting.

New Business-

Fresh Coast Planning-motion by JR to accept the proposal for planning and zoning services. Second-EC, motion carries.

Brickley DeLong-motion by JR to accept the proposal for auditing services. Second-MD, motion carries.

Budget Amendments-motion by GM to increase the training budget to \$4500 for the Clerk department. Incoming clerk will be trained on the BSA computer programs. Second-EC, motion carries.

Drain Maintenance-there was discussion of the \$58,000 bill for work done on Sand Creek. GM will discuss further with Joe Bush. Motion by TG to increase the budget by \$12,000 to cover one year of payments. Second-GM, motion carries.

Education Budgets-motion by JR to create a budget line item for training that would cover all departments. \$2000 will be allocated to the account and used to purchase the training package offered by MTA. Second-EC, motion carries. A consideration for next year's budget will be whether or not to pool all departmental training under that umbrella account.

Sewer Bond-JR reported on the compliance review with USDA required by the financing agreement for the sewer bond. Changes were made to the website and Township letterhead to clarify compliance with EEOC requirements. There will also be a review of accessibility to the Township offices, and a plan for how to accommodate customers with limited English proficiency must be developed. JR will meet with an agency to work on those items. Also, applying the connection fees for recent construction to the amount owed on the bond was discussed. JR will work with Ottawa County on the details of that.

Board Member Discussion-

Online payments for taxes, permits, sewer bills, etc. is now an option. The link is on the website at www.chester-twp.org.

Adjournment-

Motion to adjourn at 8:45 p.m.

Janice Redding

Chester Township Clerk

(Any document referenced in these minutes is on file in the Clerk's office)