

Supervisor Meerman called the meeting to order at 7:00 p.m. Other Board members present: Evelyn Coxon, Mike Dunnuck, Troy Goodno & Jan Redding.

Agenda Approval-

Motion by GM to approve the agenda as amended. Second-EC, motion carries.

Public Comment-

2 comments were received.

Consent Agenda-

Minutes of 7/13/2020.

Financial report & payment of bills.

Motion by GM to adopt the consent agenda as presented. Second-MD, motion carries.

Township Reports-

Community Policing-monthly report was presented. Projected cost for 2021 contract was discussed.

Fire Department-Chief Sheridan reported that the Pancake Breakfast will be cancelled for this year due to Covid concerns. Fire personnel are still adhering to Covid protocols and have ample supply of PPE, as of today. Rescue tools at a cost of \$32,000 are being considered. Also under consideration is installation of a large diameter well at the station for filling trucks.

Planning Commission-No July meeting

Senior Services Board-Four Pointes plans to offer appointments for Medicare sign ups this fall. They would like to hold them at the Township Offices, if possible.

Zoning Department-written report provided to Board

Unfinished Business-

Park Building Project-nothing to report.

Weed Treatment-treatment scheduled for August 17 would exceed the cost limits set by the ordinance. GM will contact Professional Lake Management to cancel and discuss options with Lake Association president.

Dufendach Properties Violations-following a meeting held with Mr. Dufendach and his attorney on July 20, 2020, a list of items agreed to was forwarded to the attorney with a completion date of August 3. None of the items are currently complete. Motion by TG that there be satisfactory compliance with all agreed to items no later than 5:00 p.m. on Monday, August 17 or additional citations will be issued. Second-MD, motion carries.

New Business-

Truth-in-Taxation Certificate/L4029-motion by JR to adopt the 2020 Tax Rate Request as presented. The millage rates were approved at the budget public hearing held March 16, 2020 in accordance with the truth-in-taxation requirements. Second-GM. Motion passes with unanimous roll call vote.

Propane Contract-motion by EC to accept the proposal from Suburban Propane at a cost of \$1.599 for the coming season. Second-MD, motion carries.

Local Watercraft Regulations-there have been requests from lake residents to look into regulations for watercraft on Crockery Lake. The procedures for creating those ordinances were provided to the Board and can be discussed at a later date.

Farmland Development Rights Agreements-motion by JR to recommend approval of the following parcels for inclusion in the Farmland and Open Space Preservation Program, contingent upon support from the other reviewing agencies, or an expiration of their time limit for comment. Second-EC, motion carries. Parcels: 70-01-17-200-004, 70-01-08-400-009, 70-01-28-200-006, 70-01-25-400-010, and 70-01-25-400-005.

Policy Reviews-

Purchasing and Bidding-dollar amounts for the three tiers listed in the policy were reviewed and amended.

Motion by GM that purchases from \$5,000-\$15,000 would require that 3 quotes be solicited. Spending

of \$15,000-\$60,000 require a request for proposal be prepared and a minimum of 3 bids solicited. Over \$60,000 would require at least 3 bids to be obtained, along with notice published in the newspaper. Second-JR. Motion passes with unanimous roll call vote.

Municipal Civil Infractions-the current policy was reviewed and no changes were recommended at this time.

Board Member Discussion-

TG reported on his communication with Ottawa County Clerk regarding election administration as the Clerk and Deputy Clerk will be resigning in September.

A work session will be scheduled to discuss office staffing.

Adjournment-

Motion to adjourn at 8:35 p.m.

Janice Redding

Chester Township Clerk

(Any document referenced in these minutes is on file in the Clerk's office)