

# CHESTER TOWNSHIP MINUTES-Regular Meeting

June 8, 2020

Supervisor Meerman called the meeting to order at 7:00 p.m. Other Board members present: Evelyn Coxon, Mike Dunnuck, Troy Goodno & Jan Redding. Meeting held remotely via Zoom.

## **Agenda Approval-**

Motion by TG to approve the agenda as presented. Second-EC, motion carries.

## **Public Comment-**

Callie Melton commented on a grant request by the Ottawa Conservation District to address water quality in Crockery Watershed.

Carl Elliott commented he had trouble accessing the Zoom meeting.

## **Consent Agenda-**

Minutes of May 11, 2020.

Financial report & payment of bills.

Motion by TG to adopt the consent agenda as presented. Second-MD, motion carries.

## **Township Reports-**

Community Policing-monthly report was presented

Fire Department-Chief Sheridan reported on training and the new siren.

Planning Commission-May meeting was reviewed

Senior Services Board-nothing to report

Zoning Department-written report provided to Board

## **Unfinished Business-**

Park Building Project-tabled

Customer Windows-quotes for installation of glass at the customer windows were reviewed. Motion by TG to accept quote for full installation not to exceed \$1600. Second-EC, motion carries.

Credit Cards-proposals to provide credit card services to residents were reviewed. Associated costs were higher than expected, and our potential customer base is small. It was decided not to pursue it further at this time, but to ask for feedback from residents about whether or not they would use the service.

## **New Business-**

Election Update-Election Commission meeting will be held Monday, June 29 at 1:00 p.m. Ottawa County will be sending absentee applications to all voters. They have added election security information to their website in order to help answer voter questions. The County will be assisting in making plans for managing election day safety measures, and preparing for a high volume of absentee ballots.

Office Safety Procedures-office staff will be working regular hours starting this week, but the office will not be open to the public without an appointment. This will be reviewed based on health department recommendations, and may change when the customer windows are installed.

Audit Progress-the auditor is working remotely with us to provide all the documents needed.

## **Board Member Discussion-**

Deadline for newsletter submissions is June 22<sup>nd</sup>.

The next Board meeting is scheduled for July 13. A decision will be made at a later date about whether or not it will be in person or remote.

Boiler maintenance has been done and the problems we had been having seem to have cleared up.

## **Adjournment-**

Motion to adjourn at 7:45 p.m.

Janice Redding

Chester Township Clerk

*(Any document referenced in these minutes is on file in the Clerk's office)*