

Supervisor Meerman called the meeting to order at 7:00 p.m. Other Board members present: Dianne Berenbrock, Mike Dunnuck, Troy Goodno & Jan Redding.

**Agenda Approval-**

Motion by DB to approve the agenda as presented. Second-TG, motion carries.

**Public Comment-**

None

**Consent Agenda-**

Minutes of 5/8/2017.

Financial report & payment of bills.

Motion by DB to adopt the consent agenda as presented. Second-MD, motion carries.

**Township Reports-**

Community Policing-monthly report was presented

Fire Department-Chief Sheridan reported on the monthly calls. 475 people were served at the annual pancake breakfast. About \$3500 was donated to the Conklin Firefighters Association. Memorials have been made to the Association in the name of Jerrold Lee. The department will be practicing with an extraction tool that they may wish to purchase from another township.

Planning Commission-TG presented a review from the last meeting. There was discussion of the Conklin Classic business and the violations of building code, zoning ordinance and special use permits. These are being addressed, and the owner has been notified. A meeting will be scheduled to discuss some changes in responsibilities of the zoning administrator and planner.

**Unfinished Business-**

Roofing Quotes-motion by TG to accept the proposal of Alcor, contingent upon acceptance by GM of the warranty and specs provided. Second-DB, motion carries.

Road End Ordinance-enforcement of this ordinance on 24<sup>th</sup> Avenue at VanDyke was discussed. GM will contact the Road Commission to verify the width of the road right of way.

Food Truck Permit-Motion by DB that GM should have an agreement prepared to allow this use on a temporary basis while an ordinance is considered. Second-MD, motion carries.

Library Board Appointment-there is an opening on the Library Board and we are so far unable to find anyone interested in serving. A notice will be put on our Facebook page.

Civil Infraction Ordinance-an update to our current ordinance was presented for review. It would allow first offense tickets to be paid at the Township, rather than the court. The procedure for issuing citations was discussed. Motion by DB to table until next month. Second-GM, motion carries.

**New Business-**

Principles of Governance-motion by JR to adopt the resolution prepared by Michigan Townships Association pledging adherence to the standards outlined. Second-MD. Motion carries with unanimous roll call vote.

Assessing Audit Review-the requirements presented during the initial audit have been completed and will be reviewed by the State next week. Assessor Joe Clark will attend.

Admiral Oil Parcels-two parcels in Conklin were offered to the Township by the current owners at no charge. As the properties have potential for environmental issues, a baseline environmental study would need to be reviewed before this can be considered. JR will contact the agent.

Awnings Proposal-a quote was received for awnings to go over the windows on the south side of the office. This project will be reviewed again at a later date.

Henry Street-the vacating of this undeveloped road right of way was discussed. Completion of this process would require court action that is estimated to be quite costly. The portion that abuts Miller Street could be used by the Township as a parking area without being vacated. The section that bisects the parcel at the end of Miller may restrict the use of that lot. It is currently for sale and questions have

come up about how a house could be placed on it.

**Board Member Discussion-**

TG reported a problem with the lift station at Daggett Street. He contacted Ottawa County and the repair has been completed.

There was discussion of enforcement standards for inoperable vehicles.

**Adjournment-**

Motion to adjourn at 9:15 p.m.

Janice Redding

Chester Township Clerk

*(Any document referenced in these minutes is on file in the Clerk's office)*