

Chairman Denhof called the meeting to order at 7:00 p.m. Other members present: Susan Balcom, Helen Dietrich, Dale Fedewa, Martha Fuhst, Troy Goodno & Norm VanDyke.

Agenda Approval-

Motion by Fuhst to approve the agenda as amended. Second-VanDyke, motion carries.

Public Comment-

None

Approval of Minutes-

Motion by Fedewa to adopt the minutes of 2/27/2017 as presented. Second-Goodno, motion carries.

New Business-

Ravenna Gravel License Review-owner had unpaid bills that violated the terms of their license. The payment was made today, and no action was taken.

Site Plan Review-VanBelzen-a plan showing construction of a storage building was reviewed. It is located in the Regional Commercial district, but is for personal use, associated with a non-conforming residence.

Motion by Fedewa to approve the plan. Second-VanDyke, motion carries.

Unfinished Business-

Application Review-Meerman-a revised site plan was presented. Motion by Goodno to approve site plan, with the stipulation that the 40 foot setback from the rear property line be met, and a public hearing be set for the next available meeting date. Second-Fuhst, motion carries.

Application Review-Gilbert-revised site plan not yet available. Item tabled.

Site Plan Review-Conklin Classic-complete site plan not yet available. Item tabled.

Special Use-Schoenborn-applicant has not contacted the Township to provide the information requested in order to take action on their Special Use request. A letter was sent after the hearing to advise them that no approval can be given until this information is received. Another letter will be sent giving a deadline for submission.

Planning Commission Discussion-

Site Plan Review Worksheet-a checklist for use by the Zoning Administrator and Planning Commission when working on site plan reviews was presented. Commissioners will look it over and make suggestions for changes or improvements.

Adjournment-

Motion to adjourn at 7:50 p.m.

Janice Redding

Chester Township Clerk

(Any document referenced in these minutes is on file in the Clerk's office)