

Chairman Denhof called the meeting to order at 7:00 p.m. Other members present: Susan Balcom, Martha Fuhst, Troy Goodno & Norm VanDyke. Helen Dietrich and Dale Fedewa were absent. ZA Harrison was also present.

**Agenda Approval-**

Motion by Balcom to approve the agenda as amended. Second-Goodno, motion carries.

**Public Comment-**

None

**Approval of Minutes-**

Motion by VanDyke to adopt the minutes of 1/25/2016 as presented. Second-Fuhst, motion carries.

**Public Hearings-**

**Houseman Special Use-** Chairman Denhof opened the hearing to comments regarding the request to split 2.5 acres from the existing 9 acre parent parcel. Mr. George Houseman and family members presented the request. No public comments. Motion by Fuhst to close the hearing. Second-VanDyke, motion carries. There was discussion of the setbacks for the adjoining parcel, owned by daughter-in-law, Sandra Houseman. In order to accommodate the required side yard setbacks, an additional approximately 28 feet will be added to that parcel.

The general and specific standards were reviewed and found to have been met. Motion by Goodno to approve the special use with the following stipulations or conditions-

1. Move the west property line to allow for setbacks
2. Zoning administrator will inspect the staked site prior to excavation
3. Property is not an active agricultural operation, and there are already several non-farm homes in the area.

Second-VanDyke, motion carries.

**2016-02-01-Section 328 Keeping of Animals-hearing** was opened, but no public comment received. Motion by Balcom to close the hearing. Second-Goodno, motion carries. Motion by Balcom to recommend adoption by the Township Board of this amendment. Second-VanDyke, motion carries.

**2016-02-02-Section 340 Ponds-** hearing was opened, but no public comment received. Motion by Balcom to close the hearing. Second-VanDyke, motion carries. Motion by Fuhst to recommend adoption by the Township Board of this amendment. Second-Goodno, motion carries.

**Unfinished Business-**

Mining License Renewals-renewal process was discussed. No public hearing will be required if the plan submitted with original application has not changed, if all conditions of operation are being adhered to, and complaints are not being received. A letter will be prepared by the zoning administrator advising the Planning Commission of renewal recommendations.

**New Business-**

Bolton Application Review-a proposed special use land division request was reviewed. The application was found to be complete and that it met the minimum requirements for approval. Motion by Balcom to hold a public hearing at the March meeting. Second-VanDyke, motion carries.

**Adjournment-**

Motion to adjourn at 8:00 p.m.

Janice Redding  
Chester Township Clerk

*(Any document referenced in these minutes is on file in the Clerk's office)*