

ZONING/BUILDING PERMIT APPLICATION FOR ACCESSORY BUILDINGS

This form may be used for garages, sheds, pole buildings or decks only.

Zoning approval is required prior to issuance of a building permit

Separate applications must be completed for plumbing, mechanical & electrical permits.

Imperial Municipal Services
263 Northland Drive
Rockford, MI 49341
(616) 863-9294
(800) 442-2794

Chester Township
3509 Sehler St.
P.O. Box 115
Conklin, MI 49403
(616) 899-5544
mail@chester-twp.org

PROJECT INFORMATION

Owner Name	Property Address		
Project Description			
Parcel Number	Phone		

CONTRACTOR (if used)

Name	Address		
City	State	Zip	Phone
FEDERAL EMPLOYER ID NUMBER (or reason for exemption)			

Site Plan

Please attach a drawing with the following information:

1. Dimensions of the lot or acreage
2. Location, with distances to lot lines, of all existing and proposed structures
3. Dimensions of all existing and proposed structures.
4. Distances between all existing and proposed structures
5. Location of all roads bordering or on the property
6. Location of any easements on the property
7. Location of any bodies of water, wetlands or floodplains

APPLICANT SIGNATURE

I hereby certify that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his/her authorized agent, and we agree to conform to all applicable laws of the State of Michigan. All information submitted on this application is accurate to the best of my knowledge.

Section 23a of the State Construction Code Act of 1972, 1972 PA 230, MCL 125.1523a prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of Section 23a are subjected to civil fines.

Signature of Applicant _____

Please Print Name _____

ZONING APPROVAL

Zone District	Setbacks Front _____ Back _____ Side _____ / _____	Lot Coverage _____ %
ZONING APPROVAL		DATE

General: Work shall not be started until the application for permit has been filed. All work shall be in conformance with the Michigan Building Code. When ready for an inspection, call Imperial Municipal Services at 1-800-442-2794 or 616-863-9294. The inspector will need the job location and permit number.

Expiration of Permit: A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within six months after issuance of the permit or if the authorized work is suspended or abandoned for a period of six months after the time of commencing the work. **A PERMIT WILL BE CLOSED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN SIX MONTHS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CLOSED PERMITS CANNOT BE REFUNDED OR REINSTATED.**

Authority: 1972 PA230
 Completion: Mandatory to obtain permit
 Penalty: Permit cannot be issued

Chester Township will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, disability, or political beliefs. If you need help with reading, writing, hearing, etc., under the Americans with Disabilities Act, you may make your needs known to this agency.

Building Permit Fee Schedule

Approximate value of project:

Base Fee for buildings up to \$1000 in value	\$53.00	
For each additional \$100 in value (up to \$10,000) add	1.00	
Base fee for buildings over \$10,000 in value	143.00	
For each additional \$1000 in value add	3.00	
TOTAL		

Additional inspections, reinspections or hourly inspections will be charged at a rate of \$50.00.

MAKE CHECKS PAYABLE TO "CHESTER TOWNSHIP" Check # _____ Received by _____

BASIC DECK & RAMP STANDARDS

A drawing or print of the deck or ramp must be included with this application.

SIZE _____

HEIGHT FROM GROUND LEVEL _____

ATTACHED OR NOT ATTACHED TO RESIDENCE _____

<u>ITEM</u>	<u>DATA</u>
Percent of Slope (for ramps only)-	_____
Deck Frame Board Size-	_____
Railing Height*-	_____
Joist Size-	_____
Span of 16" or 24" on center-	_____
Post Size (4X4 minimum)-	_____
Deck Board Size-	_____
Deck Board Spacing-	_____
Type of Footing-	_____
Footing Size (12" X 8" Minimum)-	_____
Number of Steps-	_____
Hand Rail Height**-	_____
Tread Size-	_____
Riser Size-	_____

If a deck is being placed around a pool, additional specifications are needed. See attached.

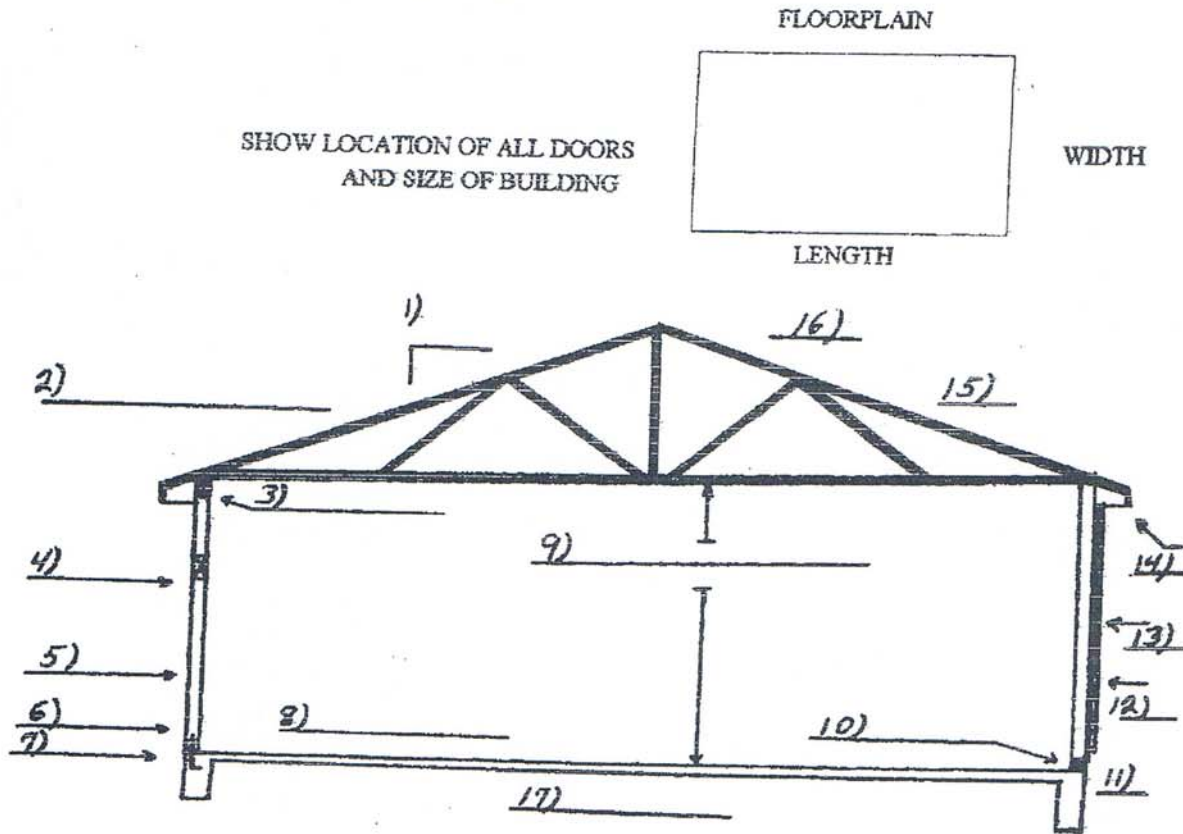
*If deck landing is less than 30" off the ground it does not require a railing.

**If deck has more than three steps a handrail is required.

Note-These are just minimum standards. If you have further questions please contact our building inspector at Imperial Municipal Services at 1-800-442-2794.

GARAGE

- 1). ROOF PITCH
- 2). MANUFACTURED TRUSS YES OR NO
- 3). DOUBLE TOP PLATE
- 4). OVER HEAD DOOR HEADERS & DOOR SIZE ()
- 5). STUDS 2X4 ON ()
- 6). 1/2" ANCHOR BOLTS 6' ON CENTER STARTING 12" FROM CORNER
- 7). ANCHOR BOLTS MIN 8" INTO CEMENT
- 8). MIN 3 1/2" CEMENT SLAB
- 9). HEIGHT FLOOR TO CEILING ()
- 10). TREATED BOTTOM PLATE
- 11). 8" BETWEEN SIDING & GRADE WITH FOOTING MIN 42" BELOW GRADE
- 12). SIDING TYPE ()
- 13). SHEATING TYPE ()
- 14). OVERHANG SIZE ()
- 15). 1/2" ROOF SHEATING OR 7/16" WITH CLIPS
- 16). 3 IN 1 SHINGLES WITH 15# FELT MN.
- 17). NO TOP SOIL UNDER SLAB



These are guidelines **ONLY**; for more specifications please contact IMS at 1-800-442-2794;

BASIC POLE BARN DIAGRAM

NAME _____

ADDRESS _____

CONTRACTOR _____

MANUFACTURING TRUSS DIAGRAM _____

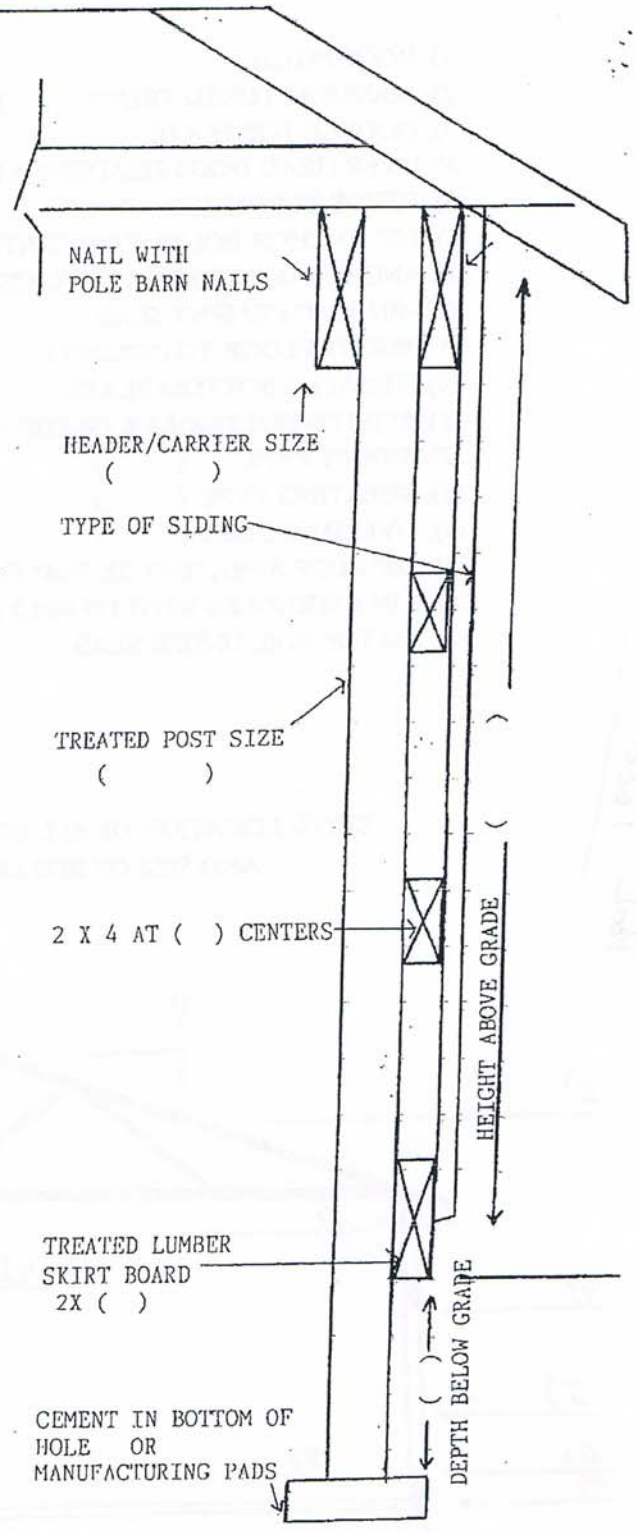
SNOW LOADS _____

ROOF MATERIALS _____

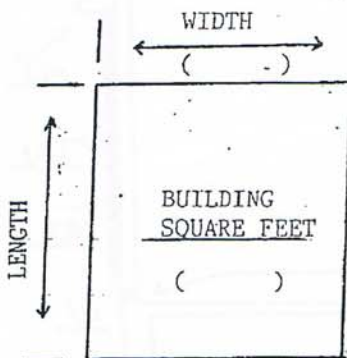
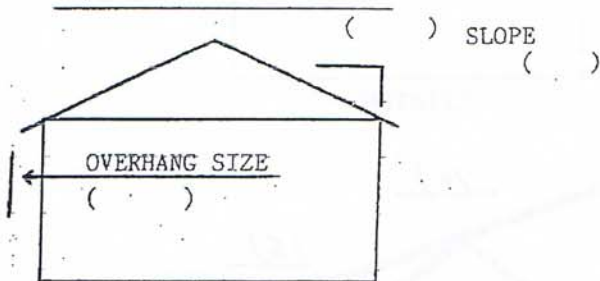
ELECTRIC YES NO

SHOW DOOR, WINDOW SIZE, AND LOCATION ON DIAGRAM BELOW

FILL IN ALL BRACKETS



MANUFACTURED TRUSS



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